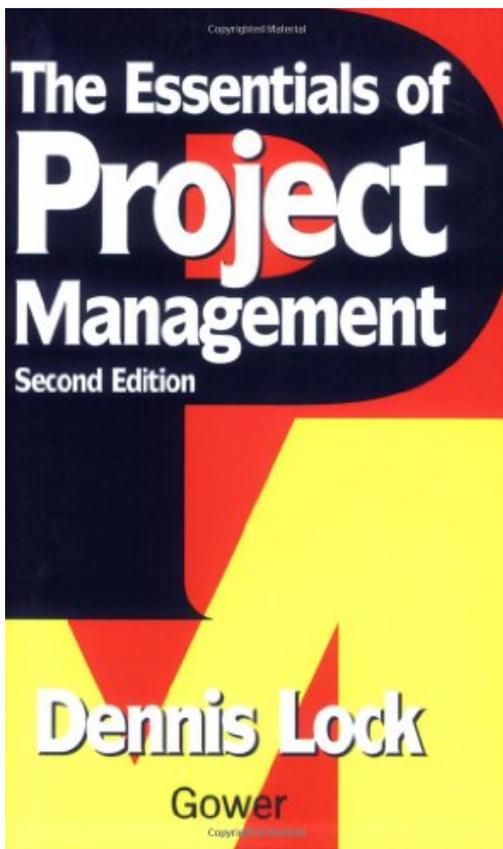


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Knowing is a process that will certainly be undergone by all people in every age. In this situation, we have constantly the books that ought to be gathered and also check out. The Essentials Of Project Management By Dennis Lock is just one of the books that we always advise for you in finding out. This is the means how you discover related to the topic. When you have the presence of the books, you have to see just how this publication is truly advised.

Review

'The author argues that most managers will need, at some stage, to manage projects. Information specialists are no exception and this book is an ideal starter for them ... This is, in my view, good value and recommended to Journal readers, particularly to those looking to broaden their careers as well as enhance their curriculum vitae.' -- The British Journal of Healthcare Computing, December 2001

'concise, straightforward and easy to read ... There is a logical progression about the text, which lends itself to frequent visits without heavy study ... There are many references in the book with examples, a good index, a comprehensive list of figures and a bibliography. There are also many illustrations, which are well laid out and easy-to-follow flow charts. This text would add value to any manager's bookcase and would support the learning of many students.' -- Training Journal, July 2001

From the Back Cover

In recent years organizations of all kinds have learned that project working, once considered significant only for engineering and construction companies, can help to ensure that the intended benefits of business change will be realized in full and on time. This development means that more people than ever before need to understand the basic process, language and purpose of project working. That awareness is important not only for those actually engaged in project work, in all sectors of industry and commerce, but also for senior managers, project sponsors and the other stakeholders.

The Essentials of Project Management is a primer distilled from Dennis Lock's comprehensive, successful and encyclopedic textbook, Project Management (now in its Ninth Edition). It provides a concise, straightforward account of the principles and techniques of project management, designed to meet the needs of the business manager or student. Using examples and illustrations, the author introduces the key project management procedures and explains clearly how and when to use them.

The text for the new edition has been completely restructured and largely rewritten, so that the sequence now follows even more closely the life-cycle of a typical project from its earliest definition to final close-out.

As its title suggests, The Essentials of Project Management covers the basic, indispensable elements of project management. Because it is written by one of the most successful, prolific and popular of project management authors, it always engages the reader at a level that he or she can readily understand, yet it

never commits the error of over simplification.

The Essentials of Project Management remains the ideal first text for anyone new to project working or students studying project management as part of a wider business qualification or degree.

About the Author

Dennis Lock is a freelance writer who specializes in project management. His exceptionally wide industrial experience has included subminiature electronics, defence systems, heavy engineering and international mining, with a progression of successful management positions in all of those industries. He has fulfilled consultancy assignments in Britain and overseas and in recent years has taught project management to masters degree students as an external lecturer at two British universities. Of over 30 books that he has written or edited, almost all have been published by Gower.

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